

Ref: ITS/CPS/PO/

Dated: 19th August 2022

Formation of Committees

Dear Esteemed Faculty Members,

It is hereby informed you all to establish committees that will play integral roles in driving our objectives of facilitates effective governance, fosters collaboration, and enhances the overall functioning and development of the institution. Your expertise and dedication are crucial in ensuring the success of these endeavors.

To this end, I hereby request your active participation in the formation of the following committees:

Anti Ragging Committee: This committee will be primarily responsible to prevent and address incidents of ragging, Ensuring Student Safety, Investigation & resolution, Creating Awareness & Promoting a positive Campus Culture.

Internal Quality Assurance Cell (IQAC): This committee will be responsible to ensure continuous improvement in the quality of education and overall functioning of the institution.


Women Grievances Committee: This committee will be responsible to address and resolve issues related to gender-based discrimination, harassment, or any other grievances faced by any women staff, faculty & student in the college.

Grievances Committee: This committee will be responsible to address faculty, staff & student's concern, promoting fair & impartial resolution & fostering a positive campus climate.

Library Committee: -This Committee shall be responsible to provide good quality & Information learning services. This committee will also address any issues/complaints related to Library.

Proctorial Committee: -This committee shall be responsible to ensure calm and peaceful academic atmosphere in the campus. This committee shall also be responsible to address & conduct enquiries on report of indisciplinary activities among students & to initiate model actions against students involved in indisciplinary activities

Your involvement in these committees is invaluable, as we strive to uphold academic excellence and foster a vibrant learning environment within our institution.



I.T.S College of Professional Studies

(Affiliated to Chaudhary Charan Singh University Meerut)

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Kindly confirm your willingness to serve on one or more of these committees latest by 11:00AM, 26th August 2022. Your commitment and enthusiasm are greatly appreciated as we work together towards our shared objectives.

Should you have any questions or require further information, please do not hesitate to reach out to undersigned.

Thank you for your continued dedication and support.

Best Wishes



Dr. Dileep Singh

Principal

I.T.S College of Professional Studies

Grievance Cell Committee

INTRODUCTION

The Student Grievance Committee of **I.T.S College of Professional Studies** aims to resolve the grievance of the students with highest standards of integrity, fairness and confidentiality.

AIMS AND OBJECTIVES

The objectives of Students Grievance Cell include the following:

- To support, those students who have been deprived of the services offered by the College, for which she is entitled.
- To make officials of the College responsive, accountable and courteous in dealing with the students.
- To ensure effective solution to the student's grievances with an impartial and fair approach.

FUNCTIONS


- Redressal of Students' Grievances to solve their academic and administrative problems.
- To co-ordinate between students of different Departments / Sections to redress the grievances.
- To guide ways and means to the students to redress their problems

Grievance Cell Committee Members

Sr. No.	Name	Designation	Position	Contact No.
1.	Mr. Hitesh Kansal	Assistant Professor	Convener	8171491392
2.	Mr. Ravindra Kumar	Assistant Professor	Member	9582695306
3.	Mr. Ram Prakesh	Assistant Professor	Member	9992471627
4.	Ms. Aayushi Sharma	Assistant Professor	Member	7037519700
5.	Ms. Tanvi Agrawal	Assistant Professor	Member	7617483901

I.T.S COLLEGE OF PROFESSIONAL STUDIES**Summary Sheet of Grievance Committee as on 13th March 2024**

S.NO.	PROBLEM	DATE	ACTION TAKEN	ACTION DATE	STATUS
1	Cleanliness in Hostel	21-09-2022	Instructed to contractor & sweeper for Cleanliness	21-09-2022	Resolved
2	Non availability of Water Supply	04-10-2022	Supervisor was instructed to ensure water supply	05-10-2022	Resolved
3	Quality of food in hostel	16-11-2022	quality check of hostel food is done	16-11-2022	Resolved
4	Cleanliness of Washroom	21-09-2023	Contractor & sweeper were instructed to clean the toilet everyday	21-09-2023	Resolved
5	Change in Hostel Room	23-12-2023	Changed the room	29-12-2023	Resolved
6	Change in Hostel Room	29-02-2024	Changed the room & issue warning to other hosteller	31-01-2024	Resolved
7	Contaminated drinking water of water cooler	13-03-2024	Instructed to admin to ensure cleanliness of water cooler	13-03-2024	Resolved
8					
9					
10					


13/03/24
(Dr) Dileep Singh
Principal
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Principal Greater Noida-201310
I.T.S College of Professional Studies